

**Department of Earth, Ocean and Atmospheric Science
Graduate Programs
Application Procedures**

- Complete and submit the Florida State University Graduate Admissions Application (available at <http://admissions.fsu.edu/graduate/>).
- An application fee (\$30.00 nonrefundable U.S. currency) is required. Information about paying the application fee online is e-mailed to you as soon as your application is submitted.
- Have each college or university you have attended send one official transcript. These documents are required from every university or college you have attended. Have them sent to - *Florida State University, Office of Admissions, 282 Champions Way, P.O. Box 3062400, Tallahassee, FL 32306-2400 (Please note that only transcripts and no other documents are to be sent to this address).*
- Doctoral applicants only - Have an official copy of your Graduate Record Exam (GRE) scores sent to the Office of Admissions (*Institution Code 5219, Oceanography Code 0508*).
- If you are an international student, your scores on the Test of English as a Foreign Language (TOEFL) examination are also required.

Graduate Record Examination
Educational Testing Service
Box 6000
Princeton, NJ 08541
Telephone: 609-771-7500
E-mail: [http://www.gre.org/
email.html](http://www.gre.org/email.html)

TOEFL Programs &
Services PO Box 6151
Princeton, NJ 08541
USA
Telephone: 609-771-7500 E-
mail: toefl@ets.org

Additional Documents Required

Choose the specific program you are interested in to confirm the documents they require that you provide. At a minimum they will need the following uploaded into your FSU Online Application:

1. **Statement of Interest:** State your reasons for choosing this area of study and your academic goals. You may wish to include information about your academic background and experience. To find out about faculty research interests see <http://www.coas.fsu.edu/people/faculty>
UPLOAD YOUR STATEMENT OF INTEREST INTO THE ON-LINE APPLICATION.
2. **Transcripts:** Provide a scanned version of your transcripts or an unofficial copy of your transcripts.
UPLOAD YOUR UNOFFICIAL TRANSCRIPTS INTO THE ON-LINE APPLICATION.
3. **Resumé/CV:** You may submit a resume if you like.
UPLOAD YOUR RESUME INTO THE ON-LINE APPLICATION.
4. **Letters of Recommendations:** Arrange for three letters of recommendation from professors, mentors, and/or employers familiar with your academic and/or research experience. In the on-line application system complete your recommendation providers information as directed. The application system will e-mail your recommendation providers and request that they submit a recommendation online. There is no set format for these letters.

**It is in your best interest to complete your application as early in the admission season as possible.
Incomplete applications are not considered.**