



Department of Earth, Ocean and Atmospheric Science
 The Florida State University
 1011 Academic Way
 Tallahassee, FL 32306

Doctoral Preliminary Examination

Satisfactory completion of a preliminary examination shall be required for admission to candidacy for the PhD. No student may register for dissertation hours prior to the point in the semester in which the preliminary examination was passed. An admission to candidacy form must be completed and filed in the Office of the University Registrar prior to registration for dissertation hours.

Please complete this form with information regarding the student's advancement to candidacy.

- Students can take the preliminary examination for admission to candidacy **only two (2) times**.
 - A second failure on the preliminary exam makes the student ineligible to continue in the degree program.
- The second attempt at the preliminary exam shall occur no sooner than six (6) full class weeks after the results of the first attempt are shared with the student.
 - For the purpose of this policy, a "full class week" is defined as a week with five (5) days during which classes are held at FSU.
- Students must be registered separately for their first and second attempt, **if necessary within the same semester**, and must receive either a "pass" or a "fail" grade for **each** attempt.

PLEASE COMPLETE THE INFORMATION BELOW – Form Fields Must Be Typed

Student Name: _____ EMPLID: _____ FSU Student Email: _____

Current Doctoral Committee Composition:

(Co)Major Professor: _____	(Co)Major Professor: _____ Committee
Member: _____	Committee Member: _____ Committee
Member: _____	Committee Member: _____ Committee
Member: _____	University Representative: _____

Date of Preliminary Examination Attempt #1: _____ Pass Fail

Date of Preliminary Examination Attempt #2: _____ Pass Fail

Student Signature: _____ Date: _____

(Co-)Major Professor Signature: _____ Date: _____

(Co-)Major Professor Signature: _____ Date: _____

To be completed for students with a grade of "Pass" only.

By signing, I acknowledge that I understand the conditions set forth in this document. I understand that from the semester in which I am admitted to candidacy, I have five (5) years to complete all University and major doctoral degree requirements.

Student Signature: _____ Date: _____

(Co-)Major Professor Signature: _____ Date: _____

(Co-)Major Professor Signature: _____ Date: _____